

Northwood High School PTSA Board Meeting

August 8, 2016 9:00 am

In Attendance: Dr. Bartholomew, Wendy Bengivenni, Mary Bortey, Belinda Gauci, Julie Jones, Kimberly Clark-Jones, Mr. Little, Steve Quasny, Ellen Reich and Nancy Walsh

1) Annual Audit Results and Recommendations

Audit was conducted by Mary Bortey, Belinda Gauci and Steve Quasny. One check written for \$.01 over receipted amount.

Recommendations are:

- *2 signatures for all deposits
- *Clearer breakdown of where money is spent for budget request section
- *Posting of return check policy on website
- *Posting both tax deadline and insurance expiration on PTSA calendar
- *Establishing carryover amount for following year

2) President Report

a. Feedback from end of year survey

Main areas of interest are facilitating students and parents with college and career prep, finding additional fundraising opportunities and facilitating in additional education of dangers of drug usage.

b. Goals for 2016-17 PTSA

Need for strong relationship with BFAA, staff, parents and students. Need for specific goals for upcoming year. Suggestions of specific agenda for fundraising and clear goals that can be presented at Open House. Steve will be

completing a Google doc for easier communication with staff.

c. Budget Requests vs. Thrift Store Reimbursement

Ellen and Nancy will present information at staff meeting on August 23rd. Budget request deadlines will be September 15th.

d. Calculator fund drive

John and Wendy Bengivenni have raised \$2700.00 through Go Fund Me. Additional funds have been raised by John and Wendy dedicating significant hours at thrift store. John has completed grant from Texas Instruments. Waiting on response from 2 teachers before grant can be submitted. Deadline is October 1st. A Chick-fil-a day will be held at Southpoint to raise funds. Suggestions made that PTSA help raise funds. Ellen and Belinda will assist Wendy.

3) Principal Report

Regarding personnel, only 4 ½ staff vacancies through departures. In addition to the 4 ½ positions being filled, school has a gain of 6 new teachers. New pods will be added but will not be ready by start of school year.

Painting of the interior of school took place this summer.

There will be additional parking spaces for students this year due to buses being parked off-site and an additional parking area to be completed. District is being reviewed by AdvanED.

Freshman failure rate has gone from 15.4% to 3% last year. Possible contributing factors to the significant decrease are PLUS 1 and the new 10 point grading scale. AP scores are up 13% from previous year. Two teachers attended AP Academy this summer.

4) Treasurer Report

Nancy Walsh recommends using Quick Books. Nancy, Ellen, Steve and Julie will be allowed to sign checks this year.

5) Committee Reports

a. Membership

Mary will have membership forms ready for Open House on September 12th. A goal of 70% membership for staff was set. Three teachers who directly benefitted from the PTSA last year will be asked to encourage staff membership. When goal is reached, Belinda will supply a waffle breakfast for staff.

b. Staff Appreciation

Belinda has asked for an increase in funds for Staff Appreciation. She is planning to recognize summer birthdays at the beginning of school year.

c. Website

Wendy will send link for website to board for feedback. Website will be ready for launch at Open House.

d. Charger Meals

Steve will be in touch with Ms. Cohen. Information will be on website to encourage participation. Suggestion made for people to consider sponsoring student throughout year to meet need.

e. Guidance Department/Resources

Belinda and Ellen will be working with guidance department to put information on school website regarding college planning throughout high school. There will be a college prep seminar on October 4th. Wendy has been working with Sylvan to begin tutoring at Northwood. This year, Sylvan has agreed to donate their time to work with football players for SAT, ACT and AP review. After this pilot project, the hope is tutoring can expand to more students.

f. Thrift Store

Kimberly projects that check from thrift store will be higher than last year though Northwood is down in hours worked. Suggestion made to solicit help from teachers to increase participation and enlist student participation on Saturdays moving boxes and helping with other heavy lifting.

g. Spirit Wear

Inventory will be done on remaining spirit wear. Belinda suggested grade level shirts and a possible competition to increase spirit at Northwood.

6) Updates on Open Projects/Concerns

a. Field of Dreams

PTSA, BFAA and Northwood will be dedicating funds for this project. Two bids have been received.

b. College Prep Seminar

Northwood PTSA will host seminar on October 4th.

c. SIP Representative

Steve Quasny will be on the School Improvement team this year.

d. Teacher Meeting

Ellen and Nancy will briefly speak with staff on August 23rd. Entire board will be introduced to staff on September 20th.

e. Open House

Fall open house at Northwood will be held on September 12th. The PTSA will have a membership table, donation table for calculators, and spirit wear. Information for Harris Teeter and Amazon Smile will be available.

Meeting adjourned at 11:00. Next board meeting will be on Monday, September 12th at 8:15.